

Addendum 003

TO: **Bidders**

FROM: Little Diversified Architectural Consulting
410 Blackwell Street, Suite 10
Durham, NC 27701

DATE: May 1, 2026

PROJECT: UNC Pembroke RTU Replacements - REBID
Pembroke, NC 28372

PROJECT NO: Little Job Number: 5822131900
SCO Number: 24-28674-01A

ADDENDUM NO: 003

Addendum:

The attention of the contractor(s) is called to the following clarifications, additions, and changes in plans and specifications regarding the project referenced above. It shall be the responsibility of the contractor(s) to include these clarifications, additions, and changes to the Procurement Documents dated **February 20th, 2026**.

Addendum: Clarification Items

General Clarifications:

1. Bid Form Requirement

Attention is directed to the Bid Form requirements for this project. An incorrect Informal Bid Form was inadvertently included as an attachment to Addendum No. 001.

Bidders are hereby advised that the only acceptable Bid Form for this Formal State Construction Project is the SCO Form of Proposal included in the Project Manual as Section 00 50 10f.

The Informal Bid Form previously attached to Addendum No. 001 is not applicable and shall not be used.

Bids submitted on any form other than Section 00 50 10f – SCO Form of Proposal may be deemed non-responsive.

Project Manual:

- 00 50 10f SCO Form of Proposal has been updated to incorporate the clarifications for Alternate No. G-3 and Alternate No. G-4.

Drawings: None

RFI:

1. Clarification is provided regarding the scope of **Alternate No. G-3:**
 - a. Alternate No. G-3 includes providing new gas and electrical metering for each rooftop unit being replaced at the Auxiliary Services Building, with meters tied into the Building Automation System (BAS)
 - b. Pricing for the Alternate shall be based on each RTU being replaced at the Auxiliary Services Building, not a single (1) meter set.

2. Clarification is provided regarding the scope of **Alternate No. G-4:**
 - a. Alternate No. G-4 includes providing new gas and electrical metering for each rooftop unit being replaced at the Caton Fieldhouse, with meters tied into the Building Automation System (BAS).
 - b. Pricing for this Alternate shall be based on each RTU being replaced at the Caton Fieldhouse, not a single (1) meter set.

Attachments

- 00 50 10f SCO Form of Proposal
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END OF ADDENDUM

FORM OF PROPOSAL

RTU Replacements; Bob Caton Fieldhouse
and Auxiliary Services Facility
University of North Carolina Pembroke
SCO-ID 24-28674-01A

Contract: General Construction
Bidder: _____
Date: _____

The undersigned, as bidder, hereby declares that the only person or persons interested in this proposal as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this proposal or in the contract to be entered into; that this proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud. The bidder further declares that he has examined the site of the work and the contract documents relative thereto, and has read all special provisions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed. The bidder further declares that he and his subcontractors have fully complied with NCGS 64, Article 2 in regards to E-Verification as required by Section 2.(c) of Session Law 2013-418, codified as N.C. Gen. Stat. § 143-129(j).

The Bidder proposes and agrees if this proposal is accepted to contract with the State of North Carolina through the University of North Carolina at Pembroke in the form of contract specified below, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor necessary to complete the construction of

UNC Pembroke RTU Replacements; Bob Caton Fieldhouse and Auxiliary Services Facility

in full in complete accordance with the plans, specifications and contract documents, to the full and entire satisfaction of the State of North Carolina, and the University of North Carolina at Pembroke and Little Diversified Architectural Consulting with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and the contract documents, for the sum of:

SINGLE PRIME CONTRACT:

Base Bid: _____ Dollars(\$)

General Subcontractor:
_____ Lic _____

Plumbing Subcontractor:
_____ Lic _____

Mechanical Subcontractor:
_____ Lic _____

Electrical Subcontractor:
_____ Lic _____

GS143-128(d) requires all single prime bidders to identify their subcontractors for the above subdivisions of work. A contractor whose bid is accepted shall not substitute any person as subcontractor in the place of the subcontractor listed in the original bid, except (i) if the listed subcontractor's bid is later determined by the contractor to be non-responsible or non-responsive or the listed subcontractor refuses to enter into a contract for the complete performance of the bid work, or (ii) with the approval of the awarding authority for good cause shown by the contractor.

ALTERNATES:

Should any of the alternates as described in the contract documents be accepted, the amount written below shall be the amount to be "added to" or "deducted from" the base bid. (Strike out "Add" or "Deduct" as appropriate.)

GENERAL CONTRACT:

Alternate No. G-1 Install new VVT Dampers on RTU #5 at Caton Fieldhouse

(Add) _____ Dollars(\$)

Alternate No. G-2 Install new VVT Dampers on RTU #8 at Auxiliary Services

(Add) _____ Dollars(\$)

Alternate No. G-3 Provide gas & electrical metering for each RTU being replaced at the Auxiliary Services to tie into the BAS.

(Add) _____ Dollars(\$)

Alternate No. G-4 Provide new gas & electrical metering for each RTU being replaced at the Caton Fieldhouse to tie into the BAS System.

(Add) _____ Dollars(\$)

Alternate No. G-5 Replace existing gas meter with a new one at Auxiliary Services

(Add) _____ Dollars(\$)

Alternate No. G-6 Paint existing gas lines on roof tops at Caton Fieldhouse and Auxiliary Services

(Add) _____ Dollars(\$)

Alternate No. G-7 Install Hail Guards on new RTU's at Caton Fieldhouse and Auxiliary Services

(Add) _____ Dollars(\$)

Alternate No. G-8 Add the Replacement of RTU #6 at Auxiliary Services

(Add) _____ Dollars(\$)

Alternate No. G-9 Install Hail Guard on new RTU #6 if Alternate #6 is accepted

(Add) _____ Dollars(\$)

Alternate No. G-10 Install VVT Dampers on RTU #6 at Auxiliary Services if Alternate #6 is accepted

(Add) _____ Dollars(\$)

Alternate No. G-11 Preferred Brand Alternate for new Delta Controllers for each new RTU

(Add) _____ Dollars(\$)

UNIT PRICES

Unit prices quoted and accepted shall apply throughout the life of the contract, except as otherwise specifically noted. Unit prices shall be applied, as appropriate, to compute the total value of changes in the base bid quantity of the work all in accordance with the contract documents.

GENERAL CONTRACT:

No. 1	Roof Repair on Caton Fieldhouse	per square foot	Unit Price (\$)	_____
No. 2	Roof Repair on Auxiliary Services	per square foot	Unit Price (\$)	_____
No. 3	Replacement of fuel gas piping	per linear foot	Unit Price (\$)	_____
No. 4	Duct Repair	per linear foot	Unit Price (\$)	_____

The bidder further proposes and agrees hereby to commence work under this contract on a date to be specified in a written order of the designer and shall fully complete all work thereunder within the time specified in the Supplementary General Conditions Article 23. Applicable liquidated damages amount is also stated in the Supplementary General Conditions Article 23.

MINORITY BUSINESS PARTICIPATION REQUIREMENTS

Provide with the bid - Under GS 143-128.2(c) the undersigned bidder shall identify **on its bid** (Identification of Minority Business Participation Form) the minority businesses that it will use on the project with the total dollar value of the bids that will be performed by the minority businesses. **Also** list the good faith efforts (Affidavit **A**) made to solicit minority participation in the bid effort.

NOTE: A contractor that performs all of the work with its own workforce may submit an Affidavit (**B**) to that effect in lieu of Affidavit (**A**) required above. The MB Participation Form must still be submitted even if there is zero participation.

After the bid opening - The Owner will consider all bids and alternates and determine the lowest responsible, responsive bidder. Upon notification of being the apparent low bidder, the bidder shall then file within 72 hours of the notification of being the apparent lowest bidder, the following:

An Affidavit (**C**) that includes a description of the portion of work to be executed by minority businesses, expressed as a percentage of the total contract price, which is equal to or more than the 10% goal established. This affidavit shall give rise to the presumption that the bidder has made the required good faith effort and Affidavit **D** is not necessary;

*** OR ***

If less than the 10% goal, Affidavit (**D**) of its good faith effort to meet the goal shall be provided. The document must include evidence of all good faith efforts that were implemented, including any advertisements, solicitations and other specific actions demonstrating recruitment and selection of minority businesses for participation in the contract.

Note: Bidders must always submit **with their bid** the Identification of Minority Business Participation Form listing all MB contractors, vendors and suppliers that will be used. If there is no MB participation, then enter none or zero on the form. Affidavit A **or** Affidavit B, as applicable, also must be submitted with the bid. Failure to file a required affidavit or documentation with the bid or after being notified apparent low bidder is grounds for rejection of the bid.

Proposal Signature Page

The undersigned further agrees that in the case of failure on his part to execute the said contract and the bonds within ten (10) consecutive calendar days after being given written notice of the award of contract, the certified check, cash or bid bond accompanying this bid shall be paid into the funds of the owner's account set aside for the project, as liquidated damages for such failure; otherwise the certified check, cash or bid bond accompanying this proposal shall be returned to the undersigned.

Respectfully submitted this day of _____

(Name of firm or corporation making bid)

By: _____
Signature

Name: _____
Print or type

Title _____
(Owner/Partner/Pres./V.Pres)

Address _____

License No. _____

Federal I.D. No. _____

Email Address: _____

Addendum received and used in computing bid:

Addendum No. 1 _____ Addendum No. 3 _____ Addendum No. 5 _____ Addendum No. 6 _____

Addendum No. 2 _____ Addendum No. 4 _____ Addendum No. 6 _____ Addendum No. 7 _____