

## Preferred Name Request

UNC Pembroke recognizes that some members of the campus community, to include students, faculty, and staff, prefer to use a first name other than their legal name to identify themselves.

Also, in compliance with Title IX of the Education Amendments of 1972, The UNC Code § 103, and the university's Non-Discrimination Statement, the university is committed to providing our students and employees a safe and productive educational and work environment that is free from gender-based discrimination and harassment (to include sexual violence).

Upon receipt, the request will be reviewed in accordance with the UNCP Preferred Name Policy. If additional questions or follow-up is necessary, you will be contacted via your Braves email account. Please allow up to 10 business days to process this request. You will receive an e-mail when the request has been reviewed and accepted.

Please refer to the Preferred Name Policy for information related to implementation and use of a preferred name.

My Banner ID Number is: \_\_\_\_\_

My University Email: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**My full legal name:**

First Name	Middle Name	Last Name
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**I request my preferred first name be displayed as:** \_\_\_\_\_

Initial

I understand and accept that use of my Preferred Name is subject to the university's Preferred Name Policy and is subject to its terms and conditions.

I request the use of my preferred name by The University of North Carolina at Pembroke where my legal name is not required.

\_\_\_\_\_  
Print Name

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

Student

Faculty

Staff

### Office Use Only

Date Received: \_\_\_\_\_

If applicable, forwarded to the Office of Title IX & Clery Compliance

Staff Initials: \_\_\_\_\_

Date forwarded: \_\_\_\_\_