

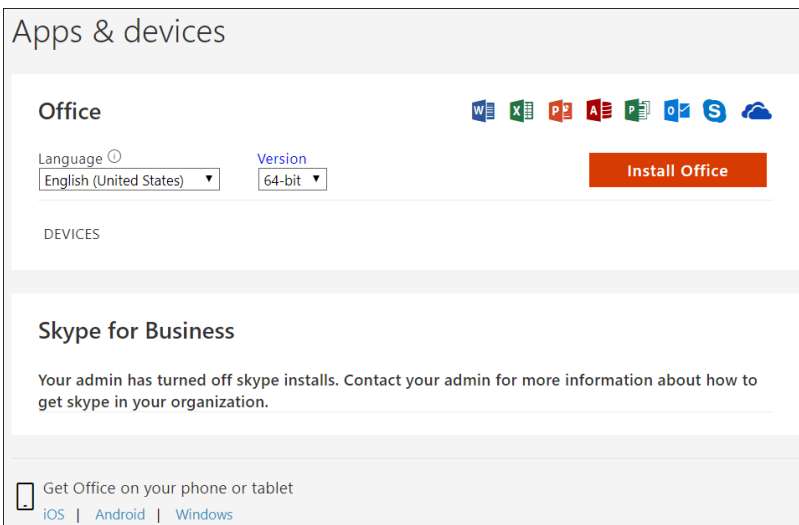
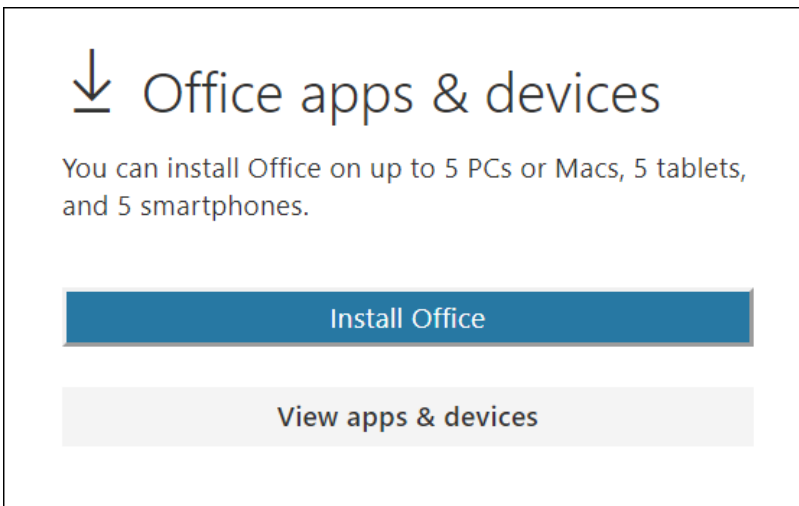
Installing Microsoft Office 365 Apps on Personal Devices

Microsoft Office apps can be installed by students, faculty and staff on up to 5 PCs/Macs (as well as tablets and phones). Use the following steps. Note: Do not install on university-owned equipment.

1. Log into Office 365 email online (BraveMail or OWA) from your personal device. Click the account manager icon at the top right.



2. Select *My account*.
3. Select *Install Office* to immediately begin the installation.
4. Or select *View apps & devices* to change language or version, and then *Install Office*.



5. Follow the instructions provided as the file downloads and installs.